

Finance Committee Meeting Minutes

August 2021 – In-Person Meeting

Meeting Date: Monday, August 9, 2021

Committee Members Present: Steve Clegg, Chad Erickson, Dale Wingerd, Superintendent Jim Cracraft

Committee Members Not Present: None

Others in attendance: None

Meeting started at 5:35 p.m.

Purpose: Review financial reports for the closing month of July 2021 that will be included in the August 2021 board packet. Discussed transferring funds from General Fund to Restricted Capital Outlay fund, contract negotiations - CESPAs office/para/transportation, open positions/new hires/resignations, rebranding activities, and central office roles and responsibilities. Discussed technology projects and facilities/grounds projects coming to BOE for approval.

Committee discussed the following topics:

1. No questions asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft related to the financial reports for the closing month of June 2021. Financial reports included in the July 2021 board packet.
2. Discussed transferring funds from General Fund to Restricted Capital Outlay fund. Decision made to table topic until September 2021 finance committee meeting.
3. CESPAs contract negotiation – Communication between district and union continue. District awaiting union to come back to finalize discussion and come to a resolution.
4. Open Positions/New Hires/Resignations:
 - a. Pre-School – None
 - b. Elementary – Paraprofessional (posted), Teacher position 1.0 FTE (posted)
 - c. Middle School – Special Education 1.0 FTE (posted), Spanish teacher 0.5 FTE (posted)
 - d. High School – None
 - At-Risk Counselor 1.0 FTE position at high school – Included in 2021 – 2022 budget. Once job description is settled on position will be posted.
 - e. Administration – None
 - f. Bus Driver/Maintenance/Custodial – Bus driver (posted)

NOTE: LISD to provide an additional 2 days of in-district social work at no cost to district.

5. District rebranding:
 - a. Signage projects were approved by BOE at July meeting and are in process with priority given to highly visible signs.
 - b. With current rebranding activities on-going all grant funds will be exhausted. Additional rebranding project costs will come out of General Fund and expected range is \$30k - \$50k.
6. Technology projects:
 - a. BOE approved projects still going on: None
 - b. Currently no technology projects coming to August BOE meeting for approval.
 - c. Currently no technology projects coming to September BOE meeting for approval.
 - d. Other
7. Facilities/Grounds projects:
 - a. BOE approved projects still going on: Upcoming approved projects
 - MS roof retaining wall
 - HS auditorium ceiling
 - HS gym floor resurfacing
 - b. Currently no facilities/grounds projects coming to August BOE meeting for approval.
 - c. Currently no facilities/grounds projects coming to September BOE meeting for approval.
 - d. Other
8. Other:
 - a. Central office employee roles and responsibilities (district, county, state, and federal) – Discussion has begun and will continue.
 - b. Bus route, student drop-off and pickup at CES and CMS – Discussions started with village officials and district management in preparation for construction projects at CES.

Meeting adjourned at 6:35 p.m.