

Finance Committee Meeting Minutes

December 2019

Meeting Date: Monday, December 9, 2019

Committee Members Present: Steve Clegg, Chad Erickson, Kevin Ward, Superintendent Jim Cracraft

Committee Members Not Present: None

Others in attendance: None

Meeting started at 5:01 p.m.

Purpose: Review financial reports for the closing month of November 2019 that will be included in the December 2019 board packet, negotiations update, open positions, new hires, technology projects, facilities/grounds projects, and other.

Committee discussed the following topics:

1. Any questions asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft related to the financial reports for the closing month of November 2019 answered. Financial reports included in the December 2019 board packet.
2. Negotiations update – Meeting with Universe scheduled for Thursday, December 12.
3. Open positions – Transportation Supervisor, Maintenance Supervisor, Elementary Teacher, Custodian, Paraprofessional, and Sub-bus Driver.
4. New hires – Superintendent plans to have recommendation for Maintenance Supervisor coming to Board for approval at December BOE meeting. Recommendation not available at time of this meeting.
5. Technology projects:
 - a. BOE approved projects still going on:
 - District PA system installation
 - b. Technology projects coming to December board meeting for approval: Three bids for Chromebooks received:
 - Firefly Computers \$57,766.50
 - Archangel Tablets \$60,986.25
 - Trinity3 Technology \$58,050.00Recommendation to award Trinity3 project. While Trinity3 was not lowest bid, we currently use them to warranty all of our existing Chromebooks. Everyone felt the additional \$283.50 extra cost worth it to have all district Chromebooks covered by the same vendor whom we have a great working relationship.

- c. No technology projects coming to January board meeting for approval.
 6. Facilities/Grounds projects:
 - a. BOE approved projects still going on:
 - Softball field project not completed. Planning for spring or summer 2020.
 - Physical Education Equipment purchased, assembled and being used.
 - b. No facilities/grounds projects coming to December board meeting for approval.
 - c. No facilities/grounds projects coming to January board meeting for approval.
 7. Other – New van to replace and existing van will be coming for approval early 2020.
Bus #6 scheduled for evaluation in early 2020 to see if it needs replaced.

Meeting adjourned at 5:33 p.m.