

## Finance Committee Meeting Minutes

### March 2022 – In-Person Meeting

**Meeting Date:** Monday, March 14, 2022

**Committee Members Present:** Steve Clegg, Chad Erickson, Dale Wingerd, Superintendent Jim Cracraft

**Committee Members Not Present:** None

**Others in attendance:** Carol Wahl

Meeting started at 5:30 p.m.

**Purpose:** Review financial reports for the closing month of February 2022 that will be included in the March 2022 board packet. Discussed 2<sup>nd</sup> revision of the 2021-22 district budget and open positions/new hires/resignations. Discussed technology projects and facilities/grounds projects.

Committee discussed the following topics:

1. No questions were asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft related to the financial reports for the closing month of February 2022, and all were answered. Financial reports included in the March 2022 board packet. *[Strategic Plan: 2021-2026.4.6 and 2021-2026.4.7]*
2. Reviewed 2<sup>nd</sup> Revision of 2021-22 District Budget - No questions were asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft. 2<sup>nd</sup> Revision coming to March BOE meeting for approval. *[Strategic Plan: 2021-2026.4.6 and 2021-2026.4.7]*
3. Open Positions/New Hires/Resignations: *[Strategic Plan: 2021-2026.2.5]*
  - a. Pre-School – None
  - b. Elementary – At-Risk Coordinator (posted), Secretary (posted), Teacher (posted)
  - c. Middle School – None
  - d. High School – None
  - e. Administration – None
  - f. Bus Driver/Maintenance/Custodial – Substitute bus driver (posted)
  - g. Athletics – JV softball (posted, hiring), JV Volleyball (posted, hiring), 8<sup>th</sup> Grade Volleyball (to be posted, resignation)
4. Technology projects:
  - a. Project(s) still going on: New Chromebook laptop for BOE. *[Strategic Plan: 2021-2026.2.1]*
  - b. Currently no technology projects coming to March BOE meeting for approval.

- c. Technology projects coming to April BOE meeting for approval:
    - HS auditorium stage lighting and sound system replacements – Bidding taking place and will be reviewed at April Finance meeting.
  - d. Other – None
5. Facilities/Grounds projects:
- a. Project(s) still going on: Ceiling in auditorium. [*Strategic Plan: 2021-2026.2.2*]
  - b. Facilities/grounds projects coming to April BOE meeting for approval:
    - HS auditorium seating replacement, recommendation totaling \$68,678.58. (Fine Arts Grant – 2022/23) [*Strategic Plan: 2021-2026.2.2*]
    - Gym floor refinishing (3 floors), recommendation totaling \$13,910.00. (General Fund – 2022/23) [*Strategic Plan: 2021-2026.2.2*]
    - Bus purchase, recommendation totaling \$102,083.00. (General Fund – 2022/23) [*Strategic Plan: 2021-2026.2.4*]
    - Food Service Fund Expenditures - Excess funds totaling \$124,845.84 needed to be spent. The total spend is \$126,360.26. (Food Service Funds, excess \$124,845.84 and FSF \$1,514.42 – possibly spread across 2021/22 and 2022/23 depending on supply chain issues.) [*Strategic Plan: 2021-2026.2.2*]
  - c. Currently no facilities/grounds projects coming to April BOE meeting for approval.
  - d. Other
    - Bids being sought for HS auditorium carpet replacement.
6. Other:
- a. Central office employee roles and responsibilities (district, county, state, and federal) – Discussion has begun and will continue. Superintendent Cracraft to work on job descriptions for central office positions and central office needs.
    - No discussion

Meeting adjourned at 6:11 p.m.

## **Redwolves Healing Pawz Funding Proposal**

### **Short Term/Immediate Costs**

- Breeder fees for puppy - \$1800-\$2500
- Veterans Service Dogs onsite Training & Handler Training - \$6500
- Vet Fees & Initial Supplies - \$1000
  - 3 puppy vet visits for exam, initial vaccines including rabies, and fecal exams - \$450
  - Heartworm & flea prevention medication - \$200
  - Supplies - food, treats, food bowls, bed, leash, collar/harness, toys, etc - \$350
- Total - \$10,000

### **Long Term/Annual Costs**

- Spay/neuter - \$300
- Annual vet visit & immunizations - \$500
- Annual grooming fees - \$600
- Annual supplies - \$300
- Annual food & treats - \$600
- Total annual costs - \$2000-\$2500

***\*All costs are estimates based on local averages***

### **Current Grants/application status:**

- Midwest Energy Grant - \$2500 - recipients will be notified January 2022
- Charlotte's Litter Grant - unspecified amount - recipients will be notified in Feb/March

### **Fundraising Ideas:**

- Healing Pawz promotional fundraisers
- MS or HS dances
- High School snack cart
- Community/corporate donations
- Sponsorship (ie grooming services, vet services, food, etc)

Submitted by Heidi Kutzley and Katie Bennett on January 10, 2022