



Acceptable Use of Technology – Student K-12

Clinton Community Schools provides access to technology including computers, printers, audio and video equipment, telephones, scanners, and the Internet as a privilege to students who agree to act in a lawful and responsible manner. The purpose of this document is to make you aware of the responsibilities that you are about to assume. If you violate any of the provisions, your privileges may be revoked and disciplinary action may be taken as indicated at the bottom of this document.

Clinton Community Schools agrees and complies with the tenets of the Children's Internet Protection Act (CIPA). The district utilizes an Internet filtering system to protect students from materials that may be considered offensive or obscene. As a technology user I agree to the following:

- 1) The purpose of my technology use at Clinton Community Schools is for educational purposes under the direction of my teacher(s). The use of any district owned devices or equipment will be for educational purposes only.
- 2) I will not create, retrieve, view, transmit or publish by any means any vulgarities, threats, obscene or otherwise inappropriate material.
- 3) I will not use the technology resources of the district for my personal or commercial financial gain.
- 4) I will not access or attempt to access applications or systems which have been restricted by the administration of the district.
- 5) I will not use any of the technology systems to violate any laws or rules in the student handbook.
- 6) I will not violate any copyright laws. This includes sharing, installing, recording or distribution of copyrighted software, audio and video media.
- 7) I will not reveal any personal information about others or myself to anyone on the Internet.
- 8) I will not use anyone else's ID or password. I will not use a device that another user is logged in to.
- 9) I will not share my password with anyone else. I understand that if I share my password and someone else uses it, even without my permission, I will be held responsible for their actions as if they were my own.
- 10) I will not harm or destroy any hardware, software, or data that belongs to the Clinton Community Schools and its users.
- 11) I understand that I may be held financially responsible for damages if I vandalize any of the school's technology systems.
- 12) Users shall report any problems or malfunctions with the device to the main office within one school day of detection of the problem.
- 13) I will not use any technology in such a way that it would disrupt the use of technology by others.
- 14) I will not knowingly attempt to disable, evade or defeat the district's Internet filtering software. Users shall not knowingly or intentionally introduce malicious software or other action to alter any setting of devices, network, or infrastructure. I will abide by the policies and guidelines of the district which concern all aspects of staff or student privacy and Internet safety.
- 15) I understand that the district has a right to monitor Internet activity and review any files, data or information stored on, scanned or printed using the district's technology resources and to report misuse to administration.
- 16) I release the Clinton Community Schools, its sponsors, staff, administration and Board of Education and all organizations, groups and agencies with which Clinton Community Schools is affiliated for any and all claims of any nature arising from my use or inability to use the technology resources.

- 17) I understand that this policy is in effect at all times including: remote or direct access, on or off school premises.
- 18) Clinton Community Schools may, at any time, make determinations that particular uses of the Internet and Technology Resources are not consistent with the goals or mission of Clinton Community Schools and prohibit such uses.
- 19) Clinton Community Schools in its sole discretion reserves the right to terminate the availability of the device at any time.
- 20) Each teacher has the discretion to allow and regulate the use by students of their device in the classroom and on specific projects.
- 21) Use of the any mobile device is prohibited in the following areas/situations:
 - a) Locker rooms
 - b) Bathrooms
 - c) Any private areas used for the purpose of changing clothes
 - d) Any other areas as designated by administration

Vandalism/Theft

Malicious destruction or theft of hardware or software will result in immediate termination of technology privileges for up to the remainder of the school year. Disciplinary and/or legal action will follow. The student and/or parent/guardian will be held financially responsible for replacing any vandalized/damaged equipment.

Remote Learning

As a result of the COVID-19 pandemic, it may be required for the student's to participate in remote learning activities.

Clinton Community Schools will take every measure to keep your personal information confidential and maintain educational records as required by FERPA and other applicable state and federal laws during distance learning and intervention service delivery. Information will never be forwarded to a third party without your written request and agreement.

Due to the special nature of the continuity of learning activities, I understand:

- That it WILL BE necessary for my son/daughter/ward to be photographed, videotaped, and or recorded as part of the remote classroom, or other activities such as a remote IEP.
- My child's voice and image may be transmitted/viewed by instructors, students, and other persons at remote locations who are involved in the continuity of learning activities at other remote locations.
- I should take steps to safeguard my student's information on any device accessing the connection and limit what is in the video view for others to see.
- Information in the view or on the device I use may be breached if I do not protect my privacy during remote interactions.
- Communications can be intercepted, circulated, and forwarded if I do not safeguard your information.

By signing your consent for services, you agree to hold harmless Clinton Community Schools and its employees against losses and damages arising from technical failure. You therefore give your permission for Clinton Community Schools personnel or designated service providers to photograph, videotape, and or record the below named student during:

- Distance learning associated with the continuity of learning plan
- Distance intervention services (such as Occupational Therapy, Physical Therapy, Speech Language Pathology, Social Work, and Psychology)

You may withdraw your permission at any time. A request to withdraw your permission must be signed and submitted in writing to the attention of Kevin Beazley, Superintendent of Clinton Community Schools via email at kevin.beazley@clinton.k12.mi.us

Consequences for Violation of Clinton Community Schools Acceptable Use of Technology will be addressed in the Student Handbook.

I have read the above rules for acceptable technology use. I understand them, and I agree to comply with them. Should I violate the rules, I understand that I will lose access privileges throughout the district and that discipline and/or appropriate legal action will be taken against me.

Student(s) Name:

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

Name: _____
First Last

As the parent or legal guardian of the minor student signing above, I have read and understand the guidelines and grant permission for the student to access the networked computer services, such as the Internet. I will accept all financial and legal liabilities, which may result from the actions of the above named student user.

Parent/Guardian Name: _____
First Last

Parent/Guardian Signature: _____ **Date:** _____